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Advanced excel course online free

Photo Courtesy: Pixabay/Tumisu One of the biggest advantages of learning English is the many ways in which it can advance your career. English is used widely internationally, and there's a ready demand for good English speakers in the job market. You can use your English skill to advance a business career, find work as a translator, or even just to travel the world and be able to communicate. Thanks to the internet, learning English has never been easier. Taking an English course online can be done from the comfort of your own home. Below, find out some of your best options for improving your English. These range from beginner-focused courses to advanced courses for native-level speakers.

Rosetta Stone English (American) Course - \$20-\$30/MonthThe American English course by Rosetta Stone is an online course that teaches you English from the ground up. What stands out about this course is its exhaustive and methodical approach to learning the language. The course teaches you the American version of English, which will make you right at home in the US and Canada.Over a 26-year history of language instruction, Rosetta Stone has gained a reputation for effectiveness. This particular course will work well for even complete beginners to the English language. It includes TruAccent spoken word coaching to learn the American accent. Duolingo ESL - FreeDuolingo's English coursework is great for learning English as a second language. Best of all, Duolingo's courses are free. Unlike with Rosetta Stone, Duolingo uses a native language as the medium of instruction. This means that if your native language is not covered, you might miss out. However, Duolingo supports major medium languages such as Spanish, French, German, Italian, Chinese, and Japanese. Duolingo works well for complete beginners. It uses a game-like interface that rewards you with badges and keeps you motivated to keep improving.

Alison's Intermediate Level English - FreeAlison's Intermediate Level English coursework will build on the fundamentals to get you well-versed in the language. It is offered by Alison, an online learning company with over 1,000 free courses supported by ads. Exercises and audio by native English speakers will improve your comprehension of spoken English. Alison's modules are split into bite-sized chunks. This makes them fast to complete and gives you a quick sense of accomplishment.

Coursera Intermediate Grammar Specialization - \$40-\$50/MonthThe Intermediate Grammar Specialization is a four-course sequence you can take on Coursera. It is provided by the University of California, Irvine. The courses are taught by real UCI professors, which makes the quality of instruction outstanding. During this course, you will learn intermediate topics in English, including areas of grammar that tend to be tricky for learners.

University of Washington English for Professional Networking - \$300-\$350This advanced course by the University of Washington will help you network professionally. It is offered online through the EdX learning platform. It covers the language skills you need to communicate effectively with professionals in fields such as human resources, marketing, and sales.You will learn and practice English conversation skills in the context of a professional setting. The course will teach you optimal ways to introduce yourself, take part in a networking conversation, and follow up in a variety of means.

As part of this 16-week course, you will also learn to use social networks such as LinkedIn for carrying on professional discussions. If you are looking for a job, or just want to communicate better professionally, this course is a must-have.

MORE FROM LIFE123.COM Did you ever get to thinking if there are any tools that might assist you in organizing and coherently analyzing your data? Microsoft Excel can assist you in accomplishing this goal. Microsoft Excel is a versatile spreadsheet tool for recording and analyzing numerical data. In Excel, numbers and alphabets depict rows and columns, respectively, and the intersection of a column and a row is referred to as a call. When an organization employs an individual, one of the first things they check for is Excel proficiency. Learn Excel online and improve your ability to perform well at work. Before we go any further, let's talk about why we should start learning Excel fundamentals. Why should I learn Microsoft Excel? We are surrounded by numbers and data all over. It doesn't matter where these numbers and data are coming from, but we need a way to organize this data strategically. Excel is an excellent tool for storing and analyzing numerical data. Today, there are a variety of Excel online courses available to assist you in learning more about this helpful tool. One of the most compelling reasons to learn Excel is that it increases productivity and makes you employable. You will need to use Excel at some point in your career, whether you are an Accountant, a Business Analyst, a Data Scientist, or a Teacher. It can help you in multiple ways. Let us take a look at a few reasons to learn Excel. It can help you organise data in an easy-to-navigate way Perform basic and complex calculations and mathematical functions Represent piles of data in the form of helpful graphs and charts Analyse data and forecast predictions Create, and edit pivot tables and images, and so much more For these reasons, it is always advisable to take up an excel course and understand the fundamentals of the tool. Common functions used in Excel There are hundreds of functions that can be used in Excel, but in this free excel tutorial for beginners, let us understand some of the basic and most widely used functions. =SUM() - Adds series of cells =IF() - Checks if the specified condition is met and returns a particular value if YES and a particular value if NO =AVERAGE() - Calculates the average value of a series of cells =MIN() - Returns the minimum value =MAX() - Returns the maximum value =SMALL() - Returns the smallest value =LARGE() - Returns the largest value =VLOOKUP() - Helps in looking for a value that is in the leftmost column of a table =COUNT() - Helps in counting the number of cells in a series Important shortcuts in Excel F2 - Edit active cell F4 - Toggle references CTRL + 1 - Format Cells CTRL + C - Copy CTRL + V - Paste CTRL + R - Fill right CTRL + D - Fill down ALT, I, R - Insert row ALT, I, C - Insert column Let us understand some of the best practices to be followed while using Excel that will be taught to you in free excel courses. Save the workbook with compatibility in mind. In case you aren't using the latest features, you should save your files in 2003 *.xls format for backwards compatibility. Use appropriate names for columns and worksheets in a workbook. This will ensure that there is no confusion. As far as possible, it is better to not work with complex formulas that have many variables. It is easier to break them into smaller groups. Make it a habit to use built-in functions whenever you can. Why join GLA Excel for Beginners is a free course provided by Great Learning Academy for you to achieve knowledge about Microsoft Excel and how it works. The course covers the concepts around all the basic skills required such as ribbon, functions, customising the workbooks, inserting graphs, tables, and so much more. This Excel for Beginners course is among the best online excel courses and is most suited for freshers who are just beginning to learn Excel. 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You will also get a comprehensive understanding of concepts such as borders, sorting and filtering with the data, date and time, and if-else condition. If you finish any free course on SkillUp within 90 days from the date of enrollment, you are eligible to receive a Course Completion Certificate for the same. Therefore, you will receive a shareable certificate on completing the Microsoft Excel course for beginners too. To unlock it, log in to your SkillUp account and click unlock. You will soon receive a mail with a link to the view and download the certificate. You can add the SkillUp certificate to your resume and share it on Facebook, LinkedIn etc.

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